

Sabbatical Leave/Course Release Application
Tenure-Track Faculty: Sam Fox School of Design & Visual Arts

Faculty Name: _____

Academic Rank and College: _____

First Year of Tenure-track Appointment: _____

Date of 3rd Year Review: _____

Expected Date of Tenure Case Review: _____

Request for Academic Year _____ - _____

Fall Semester _____

Spring Semester _____

Sabbatical Leave _____

Course Release _____

If you have previously taken a tenure-track course release, please complete the following:

Course Name _____ Course Credit _____ Year _____ Semester _____

Application Guidelines:

- ☐ Attach a specific project proposal or research plan that demonstrates significant value to your tenure case as a result of the sabbatical or course release.
- ☐ Applications are due to the Dean's Office and School Director's Office December 15th of the academic year prior to leave.
- ☐ Submit this application form and proposal to the following:
 - [Carmon Colangelo](#)
 - [Nicole Allen](#)
 - School Director
 - School Administrative Assistant

E-Signature of Applicant

Date